



## **GENESIS MINISTRIES**

The PENDLETON CENTER  
United Methodist Church  
6864 Campbell Blvd.  
N. Tonawanda, NY 14120  
(716) 625-8306

February 1, 2021

Dear Genesis Preschool families,

We pray this letter finds your family safe and healthy!

Our preschool staff and church leadership have been hard at work, establishing policies and procedures that will ensure a safe learning environment during this pandemic.

- Our class size has been reduced in order to provide ample square footage per person in our classrooms.
- Classes will be separated into smaller groups of 6 children.
- While in a large group activity, we will ensure there is space to establish physical distancing.
- Teachers will wear masks and other PPE to ensure their safety and safety of our students.
- Students will wear masks, and will be encouraged to clean their hands often. "Mask break" will be given each day, at snack break.
- We will continue to use our playground and outside areas to enhance learning.
- Drop Off: Parents/Caregivers are asked wear a mask and bring their child to the sidewalk of our facility for check-in with the lead teacher stationed near the main entrance. Screening questions will be asked at that time, and the student's temperature will be taken using a non-contact thermometer.
- Pick Up: Parents/Caregivers are asked to wait on the sidewalk (masked & physically distant). The lead teacher will dismiss one student at a time to the waiting caregiver.
- Our classrooms will be cleaned and sanitized daily.
- Materials used for learning (crayon boxes, pencils, etc.) will be labeled with one student's name, and used by that particular student only.
- When materials cannot be used on an individual basis, the materials will be sanitized between uses.
- Snack time will remain a part of our class day. However, only store bought, sealed items will be served for snack (large box of goldfish / bag of pretzels / cheese sticks / individual bags of sliced apples).
- We would love to have parent volunteers assist in our classroom. Our church has established policies for visitors and volunteers, and we will follow those policies to ensure the safety of everyone in our classroom.

Our classroom and class day may look a little different than previous year; however, our mission remains the same. We seek to provide a comfortable atmosphere which enables each student to grow and develop at his/her own pace. Our staff is excited to begin another year here at Genesis Preschool. If you have any questions, I am available by phone or email at [gidgetmeland@pcumc.org](mailto:gidgetmeland@pcumc.org).

Sincerely,

Gidget Meland  
Preschool Director & Teacher