



GENESIS PRESCHOOL

A Ministry of
The PENDLETON CENTER
United Methodist Church
6864 Campbell Blvd.
N. Tonawanda, NY 14120
(716) 625-8306

August 2018

Dear Parents,

Thank you for enrolling your child in Genesis Preschool. We look forward to getting to know your family better this year. **Parent Orientation will be on Tuesday, August 28th, beginning at 6:30pm and ending at approximately 7:30pm.** We will be sharing important information regarding safety policies, fieldtrips, and more, so it is vital for you to attend. There is so much to cover at this meeting so **we would prefer that you NOT bring your children with you** as we have over 70 children enrolled in classes this year. Thank you for your understanding.

“Meet your Teacher Day” Thursday, September 6th for all 3 year old classes

The teachers will be available at these times:

- Ms. Hughes’ 3-yr-old **AM** class 9:00am - 10:00am
- Ms. Hughes’ 3-yr-old **PM** class 12:30pm - 1:30pm

“Meet your Teacher Day” Friday, September 7th for all 4 year old classes

The teachers will be available at these times:

- Mrs. Miner’s 4-yr-old **AM 3-day** (upstairs class): 9:00am - 10:00am
- Mrs. Guild’s 4-yr-old **AM 5-day** (downstairs class): 9:30am - 10:30am

The first day* of school for students is as follows (**NOTE – ONLY ONE HOUR ON 1ST DAY**):

- Mrs. Miner’s 4-yr-old **AM 3-day** class: Monday, Sept. 10th- 9:00am
- Mrs. Guild’s 4-yr-old **AM 3/5-day** class: Monday, Sept. 10th - 9:30am
- Ms. Hughes’ 3-yr-old classes: Tuesday, Sept. 11th – **AM** class 9:00am, **PM** class 12:30pm

***Please note that the first day of class, will begin at the regular time but will only last one hour** to give students a chance to ease into their new routine and environment.

Parents: coffee, juice and pastries will be served in the fellowship hall for those who would like to stay!

Each day of school your child should bring the following items, **clearly marked with his or her name**:

- Backpack (be sure to check your child’s mail slot daily!)
- Emergency change of clothes
- Comfortable clothes/shoes to learn, discover and play in!

This year, we are asking every family to donate the following items for their child's class. Your participation will help keep tuition costs down. Each class will be accepting donations at parent orientation or during the first week of school. Please follow your child's class list for items needed.

Class Lists

Mrs. Miner's Class: 4 year olds (3 day)

5 oz. Paper Cups
Baby Wipes
Paper Towels
Paper Plates large (no wax coating)
(3) Bags of Larger Dried Beans-no peas please!

Mrs. Guild's Class: 4 year olds (3/5 day)

5 oz. Paper Cups
Baby Wipes
Paper Plates (large)
Sandwich Size plastic Ziploc bags
Hand Sanitizer

Ms. Hughes' Classes: 3 year olds (2 day)

Paper Plates (small)
5 oz. Paper Cups
2 Boxes of Kleenex
Hand Sanitizer
(3) Bags of Rice- no instant please!

Room Parents are needed to help with crafts, special snacks, and parties. We need one or two adults from each class. Sign up sheets will be available at Parent Orientation.

Billing procedures: We will generate monthly statements and put them in your Preschool Mailbox around the 15th of the month, with tuition due the 1st of the following month. **Please note that September's tuition is due September 1st** (because this is before school starts, these statements will be mailed around the time of this letter). The month's tuition that you paid as a "down payment" will be applied to the last month of the school year (June 2019). **You may put each tuition payment in the Drop Box located upstairs in the church office, or by mail using the return envelope you will receive with your letter from our Finance Department.**

We look forward to seeing you at Parent Orientation on August 28. Meanwhile, if you have any questions, please call or stop by the church office. May God bless you and your loved ones!

Ms. Gidget Hughes
Director, Genesis Preschool